

**PHOKWANE DEVELOPMENT FORUM**  
**REPORT ON FOOD PARCEL PROJECT DUE TO**  
**COVID-19 LOCKDOWN**

**2020-05-01**

**INTRODUCTION**

As a result of the increasing threat of the spread of the novel coronavirus pandemic in the country, the President of South Africa, Cyril Ramaphosa announced a national lockdown on the 23<sup>rd</sup> March 2020 that would last for a period of twenty one (21) days starting from midnight on Thursday, 26 March and ending on 16 April 2020. This lockdown was subsequently extended for a further two weeks up to the 30<sup>th</sup> April as the number of infections in the country did not seem to abate. As a direct consequence of the lockdown, a lot of indigent families as well as informal traders relying on daily income suffered hunger and lack of access to water. Phokwane Development Forum therefore took a decision to raise funds and buy food parcels in order to alleviate the suffering of the poorest people in our communities. This idea was first proposed on 13 April 2020 and later supported by the majority after a brief debate regarding its feasibility.

**MEMBERSHIP**

At the time of the commencement of the project, PDF had a membership of 100 people registered on the communication platform (WhatsApp) which was launched in March 2019. Within a matter of a few days after the idea was supported this number rapidly increased to 120 members as the rest of the community took interest in the initiative of the new Non-Profit Organisation (NPO). Phokwane people from other provinces like Gauteng and others also called to enquire as they wanted to make a contribution to assist their people at home. The traditional leadership of the community was also duly informed and they welcomed the initiative.

**TASK TEAM**

On the 18<sup>th</sup> April 2020 the chairman of PDF TJ Motswaledi, appointed the following people as members of the task team that would run the project. Their task included identifying families and individuals needing immediate assistance and collating such information and compiling a list in preparation for the distribution of the food parcels. The members were:

1. Mme Mantsoko Mogoba
2. Thabo Maseko
3. Fortune Matenchi
4. Kgaogelo Magashule
5. Eric Mogadime
6. Jainer Mogohlwane

The team also had to prepare the logistics for the project in terms of transport, storage and distribution. It was initially intended that the estimated budget of R20 000, 00 would benefit about 120 families at a conservative cost of about R150, 00 per family. The villages identified as beneficiaries were as follows after consultations in the communities:

1. Malegale
2. Toishi
3. Moria

4. Ga-Chee
5. Ga-Mashifane
6. Moshonaneng
7. Mapaeng
8. Masioneng
9. Skoti Pola
10. Phatametsane
11. Mogudi
12. Makoshala
13. Brooklyn
14. Mochadi
15. Mohlarekoma

The scope of beneficiary villages would have been bigger but due to the limitations of the resources that could potentially be mobilised this was not possible. PDF however, remains hopeful that in future more people can benefit from its poverty relief initiatives.

### **CONTRIBUTIONS**

PDF has a new business account opened at Standard Bank Polokwane on 15 January 2020. It was agreed that all the contributions would be deposited into the account, the account details are as follows:

Legal entity name	Phokwane Development Forum
Registration number	232/885NPO
Account number	10126715058
Account type	Business current account
Branch code	052548

The signatories of the account are:

1. TJ Motswaledi – chairman
2. R Makgoka – Treasurer
3. T Manasoe – Secretary

It was however, arranged with the bank that only two people at a time can be allowed to do the transactions at the bank in order to avoid the challenges of travelling as two signatories are based in Polokwane while the third one is based in Gauteng.

Although at the beginning deposits were made in drips and drabs, a lot of members eventually contributed to the funds. From a total of hundred (100) members initially (the number rapidly increased to 120 as new members joined), an impressive seventy five (77) members had made the donations at the time of writing this report. If some names are not captured on the list, corrections will be made. The list of donors is as follows:

1. Boshielo Benny
2. Chuenyane /Seeletsa
3. Ditsele Molebogeng
4. Ditsele Progress
5. Koenaitse Ouma

6. Lentswane Lele
7. Madiba Sekgothe
8. Madingoaneng Kabelo
9. Magashule Kgaogelo
10. Mahlakwa Dr.
11. Makena Mmutlane
12. Makobe Tebatsi
13. Makoti MS
14. Magomola Nana
15. Makgoka Rocky
16. Maphile Marcus
17. Matebane Sammy
18. Matlala Mashupse & family
19. Matlala Pat
20. Matlala PR
21. Matlalanyana Retail
22. Matenchi Fortune
23. Manasoe Thabo
24. Manasoe Thibedi
25. Mapoti Lounge
26. Marumo Magoshi
27. Maseko Motlago
28. Maseko Thabo
29. Mashifane Felix
30. Mashifane DA
31. Mashifane Ratale
32. Maupa MM
33. Mmatli Nteki
34. Mminele Shebo
35. Mminele Puleng
36. Mminele Thoke
37. Modiba Maredi
38. Mogadime Eric
39. Mogadime Kgatele
40. Mokalapa Abigail
41. Mokwape Chuene
42. Mogoba Ikageng Moraswi
43. Mogoba Olympus Mokgome
44. Mogoba Senthulane
45. Mogoba Kagiso
46. Mogoba Mantsoko
47. Mogoba Thibedi
48. Mogohlwane Jainer
49. Motlatle Bonolo
50. Motlatle Mahlasedi
51. Motlatle Thapelo
52. Motlatle Tumelo
53. Motlatle Tausebushe

54. Motlatle Seipei
55. Motswaledi Kgao
56. Motswaledi Joe
57. Motswaledi Malope
58. Motswaledi Tshologa
59. Mphela Kolita
60. Mphela Mapule
61. Mphela Thaba
62. Moubax Kgao
63. Nkadimeng MO Dr.
64. Nkawe Mahlodi
65. Nkawe Moroba
66. Nkoane Malebo
67. Nkoane Oupa
68. Phala Super
69. Pula N
70. Ramontja Thibedi Dr.
71. Segooa Mahlako
72. Sebesho Kabelo
73. Sebesho Kgaogelo
74. Sebesho Nthabiseng
75. Sikhosana Tebogo
76. Yanbing Zhang (Chinese businessman based in Gauteng)
77. A440 (Name not given)

#### **LOCAL BUSINESSES**

Local businesses also came on board in cash and in kind. The contributions are highly appreciated given the fact that most Small Micro and Medium Enterprises (SMMEs) are struggling all over the country.

The following local businesses made a financial contribution:

1. Mapoti Lounge
2. Setso Lodge
3. Maupa Funeral Services
4. Maseko Lodge
5. Matlalanyana Grocery Store

It must however, be mentioned that some of the business owners contributed in their personal capacities and not through the businesses as such.

The following businesses have made a contribution of groceries:

1. Aboo Bros.
2. Kismart Cash & Carry
3. Matrapong Supermarket
4. Lefakong General Dealer
5. Mashifane Cash & Carry

All these businesses are struggling under very difficult conditions and their efforts to make a difference are highly appreciated by all of us

## **VOLUNTEERS**

The Task Team was also assisted by a number of volunteers including a bakkie used to carry some of the food items in Polokwane. One of our directors, Mashupse Matlala generously released his bakkie to assist. Also, at home in Phokwane several people used their own transport to ferry volunteers who offered to assist in the off-loading of the food. The food was stored overnight at the lodge belonging to one of our local businessmen and member of PDF and our Task Team Thabo Maseko. All these sacrifices are very much appreciated by PDF and the rest of the community of Phokwane.

## **FINANCIALS: RECEIPTS AND EXPENDITURE**

### **RECEIPTS**

The total amount received in contributions and the amount used were as follows:

<b>ITEM</b>	<b>AMOUNT (RANDS)</b>
<b>Total Contributions reflected in account</b>	<b>39 150, 00</b>
Cash given by hand:	
Matlalanyana	1000, 00
Face Masks (20)	430, 00
<b>Total cash received</b>	<b>40 580, 00</b>

### **EXPENDITURE**

<b>Total Amount withdrawn for project</b>	<b>35 000, 00</b>
Less:	
Food	29 520, 00
Vegetables	3 480, 00
Fuel	2 917, 05
Lunch for Task Team	300, 00
<b>Total Expenditure</b>	<b>36 017, 05</b>
<b>Shortfall</b>	<b>- 1 217, 00</b>
Bank charges	1 580, 47

## **BALANCE REMAINING IN ACCOUNT**

The amount that remained in the account at the time of withdrawal of the amount of R35 000, 00 was **R2569, 53** and because people contributed afterwards, the total remaining will be slightly more than this amount.

## **FINANCIAL MANAGEMENT**

The Task Team did their best to adhere to sound financial management principles and all the receipts were kept (all of them were posted on the platform for all to see). However, the haphazard nature of the work that involved improvising and sundry expenditure clearly made it harder for our figures to be 100% accurate. We nonetheless have a volunteer auditor Felix Mashifane who will assist to reconcile the figures for formal reporting purposes. A shortfall of R-1 217, 00 also means that somebody had to pay from own pocket and a donation of R1000, 00 as well as R430, 00 have no receipts. However, the R430 was deposited directly into the account of the provider of the 20 masks so there is proof of the transfer.

## **GENERAL**

After the conclusion of the project, it was important to discuss with the Task Team to find out what problems and challenges they experienced on the ground as well as observations they made as they went from family to family. This is very important for future purposes when we have projects of this kind especially in an emergency situation.

### **Problems**

Problems experienced were as follows:

- Travel and logistics
- Communication
- Lack of proper records about the poor and indigent in the communities
- Overwhelming number of poor people in the communities needing assistance
- Definition of Phokwane boundaries

### **Observations**

The team observed the following challenges in the communities which will need serious government intervention as well as other stakeholders:

- General extreme poverty in families not imagined
- Child-headed families
- Big families without breadwinners
- Dependents taken care of by single mothers
- Dependency in families on old age, disability, and child grants for survival

## **CONCLUSIONS**

This was an urgently planned and hectic project and our volunteers worked very hard and expeditiously to ensure that PDF left a good impression on its members as well as the rest of the community. The project was executed very well and a number of lessons were learned for future projects of a similar nature.

**TJ MOTSWALEDI**

**CHAIRMAN: PHOKWANE DEVELOPMENT FORUM**